



## Holly Hills Estates Homeowners' Association

03/31/2009

| <u>Included Reports</u>                  | <u>Copies</u> |
|--|---------------|
| Balance Sheet                            | 1             |
| Operating Stmt of Revenues/Expenses      | 1             |
| Replacemt Fund - Stmt of Revenue/Expense | 1             |
| Sched of Chgs in Replacemt Fund Balances | 1             |
| RM Delinquent by Entity                  | 1             |
| AP AP-Open Invoice                       | 1             |
| GL Investment Listing                    | 1             |

Reviewed by: 

Date: 4/8/09

OK pamm  
4-9-09

%The Management Group, Inc.  
 7710 NE Vancouver Mall Drive  
 Vancouver WA 98662

|                                  | Operating Fund                         | Replacement Fund | Total            |                  |
|----------------------------------|--|------------------|------------------|------------------|
| <b>ASSETS</b>                    |  |                  |                  |                  |
| <b>CURRENT ASSETS</b>            |  |                  |                  |                  |
| 1110                             | Cash Operating                         | 3,674.48         | 0.00             | 3,674.48         |
| 1116                             | Money Market - Excess Operating        | 12,953.17        | 0.00             | 12,953.17        |
| 1120                             | Dues Receivable                        | 17,002.68        | 0.00             | 17,002.68        |
| 1123                             | Allowance for Doubtful Accounts        | (4,949.18)       | 0.00             | (4,949.18)       |
|                                  | <b>TOTAL CURRENT ASSETS</b>            | <b>28,681.15</b> | <b>0.00</b>      | <b>28,681.15</b> |
| <b>CAPITAL REPLACEMENTS</b>      |  |                  |                  |                  |
| 1140                             | Money Market                           | 0.00             | 15,281.55        | 15,281.55        |
|                                  | <b>TOTAL CAPITAL REPLACEMENTS</b>      | <b>0.00</b>      | <b>15,281.55</b> | <b>15,281.55</b> |
|                                  | <b>TOTAL ASSETS</b>                    | <b>28,681.15</b> | <b>15,281.55</b> | <b>43,962.70</b> |
| <b>LIABILITIES &amp; CAPITAL</b> |  |                  |                  |                  |
| <b>LIABILITIES</b>               |  |                  |                  |                  |
| 2243                             | Prepaid Dues                           | 515.92           | 0.00             | 515.92           |
| 2250                             | Prebilled Liability                    | 13,090.32        | 0.00             | 13,090.32        |
|                                  | <b>TOTAL LIABILITIES</b>               | <b>13,606.24</b> | <b>0.00</b>      | <b>13,606.24</b> |
| <b>CAPITAL</b>                   |  |                  |                  |                  |
| 2550                             | Capital Contribution                   | 60.00            | 0.00             | 60.00            |
|                                  | Retained Earnings                      | 14,871.17        | 0.00             | 14,871.17        |
|                                  | Current Earnings                       | 143.74           | 0.00             | 143.74           |
|                                  | Reserve Funds                          | 0.00             | 15,281.55        | 15,281.55        |
|                                  | <b>TOTAL CAPITAL</b>                   | <b>15,074.91</b> | <b>15,281.55</b> | <b>30,356.46</b> |
|                                  | <b>TOTAL LIABILITIES &amp; CAPITAL</b> | <b>28,681.15</b> | <b>15,281.55</b> | <b>43,962.70</b> |

|                                   | Current Actual  | Current Budget | Current Variance | YTD Actual       | YTD Budget    | YTD Variance      | Annual Budget |
|-----------------------------------|-----------------|----------------|------------------|------------------|---------------|-------------------|---------------|
| <b>REVENUE</b>                    |                 |                |                  |                  |               |                   |               |
| Fee Income                        | 4,363.00        | 4,363          | 0.00             | 13,089.68        | 13,089        | 0.68              | 52,360        |
| Late Fee/NSF Charges              | 0.00            | 0              | 0.00             | 814.34           | 0             | 814.34            | 0             |
| Interest Income Operating         | 2.64            | 0              | 2.64             | 4.37             | 0             | 4.37              | 0             |
| Other Income                      | 0.00            | 0              | 0.00             | 405.00           | 0             | 405.00            | 0             |
| <b>TOTAL REVENUES</b>             | <b>4,365.64</b> | <b>4,363</b>   | <b>2.64</b>      | <b>14,313.39</b> | <b>13,089</b> | <b>1,224.39</b>   | <b>52,360</b> |
| <b>EXPENSES</b>                   |                 |                |                  |                  |               |                   |               |
| <b>GROUPS MAINT/REPAIRS</b>       |                 |                |                  |                  |               |                   |               |
| Common Area Maintenance           | 0.00            | 83             | 83.00            | 270.50           | 249           | (21.50)           | 1,000         |
| Fences                            | 0.00            | 42             | 42.00            | 355.67           | 126           | (229.67)          | 500           |
| Landscape Maintenance             | 1,521.95        | 1,375          | (146.95)         | 4,225.33         | 4,125         | (100.33)          | 16,500        |
| Landscape Improvements            | 0.00            | 167            | 167.00           | 0.00             | 501           | 501.00            | 2,000         |
| Irrigation Repairs                | 0.00            | 83             | 83.00            | 0.00             | 249           | 249.00            | 1,000         |
| Storm Water Maintenance           | 0.00            | 42             | 42.00            | 0.00             | 126           | 126.00            | 500           |
| Playground Repair                 | 0.00            | 21             | 21.00            | 0.00             | 63            | 63.00             | 250           |
| Sign Repair                       | 486.90          | 42             | (444.90)         | 2,876.61         | 126           | (2,750.61)        | 500           |
| Contingencies                     | 0.00            | 17             | 17.00            | 10.00            | 51            | 41.00             | 200           |
| <b>TOTAL GROUPS MAINT/REPAIRS</b> | <b>2,008.85</b> | <b>1,872</b>   | <b>(136.85)</b>  | <b>7,738.11</b>  | <b>5,616</b>  | <b>(2,122.11)</b> | <b>22,450</b> |
| <b>OPERATING EXPENSES</b>         |                 |                |                  |                  |               |                   |               |
| Management Fees                   | 1,350.00        | 1,333          | (17.00)          | 3,880.00         | 3,999         | 119.00            | 16,000        |
| Insurance                         | 219.25          | 217            | (2.25)           | 648.75           | 651           | 2.25              | 2,600         |
| Legal                             | 405.00          | 125            | (280.00)         | 405.00           | 375           | (30.00)           | 1,500         |
| Accounting/Audit                  | 0.00            | 358            | 358.00           | 0.00             | 1,074         | 1,074.00          | 4,300         |
| Tax Return Preparation            | 0.00            | 0              | 0.00             | 325.00           | 0             | (325.00)          | 0             |
| Bank Charges                      | 0.00            | 0              | 0.00             | 14.00            | 0             | (14.00)           | 0             |
| Reserve Transfer                  | 88.33           | 88             | (0.33)           | 264.99           | 264           | (0.99)            | 1,060         |
| Office Supplies                   | 197.38          | 125            | (72.38)          | 776.72           | 375           | (401.72)          | 1,500         |
| Newsletter - Supplies             | 0.00            | 21             | 21.00            | 0.00             | 63            | 63.00             | 250           |
| Community Function Expense        | 0.00            | 17             | 17.00            | 44.16            | 51            | 6.84              | 200           |
| Licenses and Fees                 | 10.00           | 0              | (10.00)          | 10.00            | 0             | (10.00)           | 0             |
| Bad Debt Expense                  | 0.00            | 54             | 54.00            | 0.00             | 162           | 162.00            | 650           |





%The Management Group, Inc.  
 7710 NE Vancouver Mall Drive  
 Vancouver WA 98662

Holly Hills Estates Homeowners' Association  
 Replacement Fund - Stmt of Revenue/Expense  
 03/31/2009

|                 | Current<br>Actual | Current<br>Budget | Current<br>Variance |   | YTD<br>Actual | YTD<br>Budget | YTD<br>Variance | Annual<br>Budget |
|-----------------|-------------------|-------------------|---------------------|---|---------------|---------------|-----------------|------------------|
| <b>REVENUES</b> |                   |                   |                     |   |               |               |                 |                  |
|                 | 88.33             | 88                | 0.33                | 4670                                    | 264.99        | 264           | 0.99            | 1,060            |
|                 | <u>2.90</u>       | <u>0</u>          | <u>2.90</u>         | 8099                                    | <u>6.09</u>   | <u>0</u>      | <u>6.09</u>     | <u>0</u>         |
|                 | <u>91.23</u>      | <u>88</u>         | <u>3.23</u>         | <b>TOTAL REVENUES</b>                   | <u>271.08</u> | <u>264</u>    | <u>7.08</u>     | <u>1,060</u>     |
|                 |                   |                   |                     |   |               |               |                 |                  |
|                 | <u>91.23</u>      | <u>88</u>         | <u>3.23</u>         | <b>EXCESS OF REVENUES OVER EXPENSES</b> | <u>271.08</u> | <u>264</u>    | <u>7.08</u>     | <u>1,060</u>     |
|                 |                   |                   |                     | <b>(EXPENSES OVER REVENUES)</b>         |               |               |                 |                  |

|                                  | Beginning Balance | Add/Chgs to Fund | Ending Balance   |
|----------------------------------|-------------------|------------------|------------------|
| <b>CAPITAL REPLACEMENT FUNDS</b> |                   |                  |                  |
| Reserve Funds General Reserve    | 15,187.13         | 88.33            | 15,275.46        |
| Reserve Funds Interest Earned    | <u>3.19</u>       | <u>2.90</u>      | <u>6.09</u>      |
| <b>TOTAL FUNDS</b>               | <u>15,190.32</u>  | <u>91.23</u>     | <u>15,281.55</u> |

GL Dates 01/01/1901 to 03/31/2009

| Vch # | Typ Invoice | GL Date  | FO #    | Ent Account    |             | Invoice Amt | Amount Paid | Balance |
|-------|-------------|----------|---------|----------------|-------------|-------------|-------------|---------|
| Hold  | Inv Date    | Due Date | FO Date | Term Disc Date | Description | Discount    | Disc Taken  |         |
|       |             |          |         | Grand Total:   |             | 0.00        |             |         |

351 Holly Hills Estates

03/31/2009

| GL Account | Description          | Subaccount          | Contact               | Amount    | Rate     | Maturity | Investment Code          | Investment Date | Notice Date | Account Balance |
|------------|----------------------|---------------------|-----------------------|-----------|----------|----------|--------------------------|-----------------|-------------|-----------------|
| 1116       | Money Market - Ex Op |                     |                       | 11,783.28 | 0.65%    |          | OMM Oper. Money Market   |                 |             |                 |
|            | First Independent    |                     | 1st Indy Customer Svc | (360)     | 699-4372 |          | 108-121-525              |                 |             | 12,953.17       |
| 1140       | Money Market         | 1141 Money Market-1 |                       | 14,431.25 | 0.65%    |          | CMM Capital Money Market |                 |             |                 |
|            | First Independent    |                     | 1st Indy Customer Svc | (360)     | 699-4372 |          | 1-800-001-141            |                 |             | 15,281.55       |

351 Holly Hills Estates  
For Dates 03/01/2009 To 03/31/2009

For All Accounts

| Account | Type Ref #                      | Description          | Date       | Debit Amount | Credit Amount | Balance   |           |
|---------|---------------------------------|----------------------|------------|--------------|---------------|-----------|-----------|
| 1110    | Cash Operating                  | Beginning Balance    |            |              |               |           | 4,985.54  |
|         | RCP 00078959                    | Lockbox              | 03/02/2009 | 110.00       |               |           |           |
|         | RCP 00079035                    | RM Cash Proc Post    | 03/02/2009 | 291.83       |               |           |           |
|         | RCP 00079151                    | RM Cash Proc Post    | 03/03/2009 | 72.32        |               |           |           |
|         | RCP 00079234                    | Lockbox              | 03/04/2009 | 220.00       |               |           |           |
|         | ACK 11351-001357                | Barker - Martin, PS  | 03/05/2009 |              | 405.00        |           |           |
|         | ACK 11351-001358                | The Management Group | 03/05/2009 |              | 1,265.00      |           |           |
|         | ACK 11351-001359                | Acer Landscape Maint | 03/05/2009 |              | 1,521.95      |           |           |
|         | RCP 00079480                    | Lockbox              | 03/06/2009 | 330.00       |               |           |           |
|         | RCP 00079762                    | Lockbox              | 03/10/2009 | 110.00       |               |           |           |
|         | RCP 00079810                    | RM Cash Proc Post    | 03/10/2009 | 120.44       |               |           |           |
|         | RCP 00079878                    | Lockbox              | 03/11/2009 | 220.00       |               |           |           |
|         | ACK 11351-001360                | Holly Hills Estates  | 03/12/2009 |              | 88.33         |           |           |
|         | ACK 11351-001361                | Margaret Tweet       | 03/12/2009 |              | 33.26         |           |           |
|         | RCP 00080120                    | Lockbox              | 03/13/2009 | 220.00       |               |           |           |
|         | RCP 00080263                    | RM Cash Proc Post    | 03/16/2009 | 150.00       |               |           |           |
|         | RCP 00080469                    | RM Cash Proc Post    | 03/17/2009 | 200.00       |               |           |           |
|         | RCP 00080530                    | Lockbox              | 03/18/2009 | 220.00       |               |           |           |
|         | ACK 11351-001362                | SECRETARY OF STATE   | 03/19/2009 |              | 10.00         |           |           |
|         | ACK 11351-001363                | State Farm Insurance | 03/19/2009 |              | 219.25        |           |           |
|         | ACK 11351-001364                | The Management Group | 03/19/2009 |              | 249.12        |           |           |
|         | ACK 11351-001365                | Wire Nutz Electrical | 03/19/2009 |              | 486.90        |           |           |
|         | RCP 00080628                    | RM Cash Proc Post    | 03/19/2009 | 110.00       |               |           |           |
|         | RCP 00080932                    | Lockbox              | 03/25/2009 | 291.22       |               |           |           |
|         | ACK 11351-001366                | City of Camas        | 03/26/2009 |              | 30.06         |           |           |
|         | RCP 00081702                    | Lockbox              | 03/27/2009 | 110.00       |               |           |           |
|         | RCP 00081755                    | RM Cash Proc Post    | 03/27/2009 | 125.00       |               |           |           |
|         | ACK 11351-001367                | The Management Group | 03/30/2009 |              | 125.00        |           |           |
|         | RCP 00081895                    | RM Cash Proc Post    | 03/31/2009 | 222.00       |               |           |           |
|         |                                 | Account Total        |            | 3,122.81     | 4,433.87      | -1,311.06 |           |
|         |                                 | Ending Balance       |            |              |               | 3,674.48  |           |
| 1116    | Money Market - Excess Operating | Beginning Balance    |            |              |               |           | 12,950.53 |
|         | JE 00005653                     | February interest    | 03/01/2009 | 2.64         |               |           |           |
|         |                                 | Account Total        |            | 2.64         | 0.00          | 2.64      |           |
|         |                                 | Ending Balance       |            |              |               | 12,953.17 |           |
| 1120    | Dues Receivable                 | Beginning Balance    |            |              |               |           | 19,823.72 |
|         | RCP 00078959                    | Lockbox              | 03/02/2009 |              | 110.00        |           |           |
|         | RCP 00079035                    | RM Cash Proc Post    | 03/02/2009 |              | 291.83        |           |           |
|         | RCP 00079151                    | RM Cash Proc Post    | 03/03/2009 |              | 72.32         |           |           |
|         | RCP 00079169                    | RM Credits           | 03/03/2009 |              | 50.82         |           |           |
|         | RCP 00079234                    | Lockbox              | 03/04/2009 |              | 220.00        |           |           |
|         | RCP 00079480                    | Lockbox              | 03/06/2009 |              | 330.00        |           |           |
|         | RCP 00079762                    | Lockbox              | 03/10/2009 |              | 110.00        |           |           |
|         | RCP 00079810                    | RM Cash Proc Post    | 03/10/2009 |              | 120.44        |           |           |

351 Holly Hills Estates  
For Dates 03/01/2009 To 03/31/2009

For All Accounts

| Account | Type Ref #                      | Description         | Date                 | Debit Amount | Credit Amount | Balance   |
|---------|---------------------------------|---------------------|----------------------|--------------|---------------|-----------|
|         | RCP 00079878                    | Lockbox             | 03/11/2009           |              | 220.00        |           |
|         | RCP 00080120                    | Lockbox             | 03/13/2009           |              | 220.00        |           |
|         | RCP 00080263                    | RM Cash Proc Post   | 03/16/2009           |              | 122.10        |           |
|         | RCP 00080469                    | RM Cash Proc Post   | 03/17/2009           |              | 111.00        |           |
|         | RCP 00080530                    | Lockbox             | 03/18/2009           |              | 220.00        |           |
|         | RCP 00080628                    | RM Cash Proc Post   | 03/19/2009           |              | 110.00        |           |
|         | RCP 00080932                    | Lockbox             | 03/25/2009           |              | 291.22        |           |
|         | RCP 00081702                    | Lockbox             | 03/27/2009           |              | 110.00        |           |
|         | RCP 00081895                    | RM Cash Proc Post   | 03/31/2009           |              | 111.31        |           |
|         |                                 | Account Total       |                      | 0.00         | 2,821.04      | -2,821.04 |
|         |                                 | Ending Balance      |                      |              |               | 17,002.68 |
| 1123    | Allowance for Doubtful Accounts | Beginning Balance   |                      |              |               | -5,000.00 |
|         | JE 00005843                     | Alloc Bad Debt Exp  | 03/31/2009           | 50.82        |               |           |
|         |                                 | Account Total       |                      | 50.82        | 0.00          | 50.82     |
|         |                                 | Ending Balance      |                      |              |               | -4,949.18 |
| 1140    | Money Market                    | Beginning Balance   |                      |              |               | 15,190.32 |
|         |                                 | Sub Ledger Activity |                      | 91.23        |               |           |
|         |                                 | Account Total       |                      | 91.23        | 0.00          | 91.23     |
|         |                                 | Ending Balance      |                      |              |               | 15,281.55 |
| 2240    | Accounts Payable                | Beginning Balance   |                      |              |               | 0.00      |
|         | 351-Management Fee              | AVC 00032030        | The Management Group | 03/01/2009   | 1,265.00      |           |
|         | 351-Reserve Transfer            | AVC 00032031        | Holly Hills Estates  | 03/01/2009   | 88.33         |           |
|         | March lscape maint.             | AVC 00032205        | Acer Landscape Maint | 03/03/2009   | 1,521.95      |           |
|         | pf-gen counsel work             | AVC 00032257        | Barker - Martin, PS  | 03/04/2009   | 405.00        |           |
|         | pf-gen counsel work             | ACK 11351-001357    | Barker - Martin, PS  | 03/05/2009   | 405.00        |           |
|         | 351-Management Fee              | ACK 11351-001358    | The Management Group | 03/05/2009   | 1,265.00      |           |
|         | March lscape maint.             | ACK 11351-001359    | Acer Landscape Maint | 03/05/2009   | 1,521.95      |           |
|         | reimbursement                   | AVC 00032427        | Margaret Tweet       | 03/09/2009   |               | 33.26     |
|         | 351-Reserve Transfer            | ACK 11351-001360    | Holly Hills Estates  | 03/12/2009   | 88.33         |           |
|         | reimbursement                   | ACK 11351-001361    | Margaret Tweet       | 03/12/2009   | 33.26         |           |
|         | Feb services                    | AVC 00032918        | The Management Group | 03/17/2009   |               | 85.00     |
|         | Feb services                    | AVC 00032918        | The Management Group | 03/17/2009   |               | 164.12    |
|         | repl.lighting/p.cell            | AVC 00033081        | Wire Nutz Electrical | 03/17/2009   |               | 486.90    |
|         | 0460-8226-15                    | AVC 00033096        | State Farm Insurance | 03/18/2009   |               | 219.25    |
|         | photocopy-Art of Inc            | AVC 00033100        | SECRETARY OF STATE   | 03/18/2009   |               | 10.00     |
|         | photocopy-Art of Inc            | ACK 11351-001362    | SECRETARY OF STATE   | 03/19/2009   | 10.00         |           |
|         | 0460-8226-15                    | ACK 11351-001363    | State Farm Insurance | 03/19/2009   | 219.25        |           |
|         | Feb services                    | ACK 11351-001364    | The Management Group | 03/19/2009   | 85.00         |           |
|         | Feb services                    | ACK 11351-001364    | The Management Group | 03/19/2009   | 164.12        |           |
|         | repl.lighting/p.cell            | ACK 11351-001365    | Wire Nutz Electrical | 03/19/2009   | 486.90        |           |
|         | 006170-000                      | AVC 00033352        | City of Camas        | 03/25/2009   |               | 17.20     |
|         | 006199-000                      | AVC 00033353        | City of Camas        | 03/25/2009   |               | 12.86     |

General Ledger  
 351 Holly Hills Estates  
 For Dates 03/01/2009 To 03/31/2009

For All Accounts

| Account          | Type Ref #           | Description          | Date       | Debit Amount | Credit Amount | Balance    |
|------------------|----------------------|----------------------|------------|--------------|---------------|------------|
| 006170-000       | ACK 11351-001366     | City of Camas        | 03/26/2009 | 17.20        |               |            |
| 006199-000       | ACK 11351-001366     | City of Camas        | 03/26/2009 | 12.86        |               |            |
| March Title Fees | ACK 11351-001367     | The Management Group | 03/30/2009 | 125.00       |               |            |
| March Title Fees | AVC 00033531         | The Management Group | 03/30/2009 |              | 125.00        |            |
|                  |                      | Account Total        |            | 4,433.87     | 4,433.87      | 0.00       |
|                  |                      | Ending Balance       |            |              |               | 0.00       |
| 2243             | Prepaid Dues         | Beginning Balance    |            |              |               | -288.33    |
|                  | RCR 00079168         | RM Credits           | 03/03/2009 |              | 50.82         |            |
|                  | RCR 00079169         | RM Credits           | 03/03/2009 | 50.82        |               |            |
|                  | RCP 00080263         | RM Cash Proc Post    | 03/16/2009 |              | 27.90         |            |
|                  | RCP 00080469         | RM Cash Proc Post    | 03/17/2009 |              | 89.00         |            |
|                  | RCP 00081895         | RM Cash Proc Post    | 03/31/2009 |              | 110.69        |            |
|                  |                      | Account Total        |            | 50.82        | 278.41        | -227.59    |
|                  |                      | Ending Balance       |            |              |               | -515.92    |
| 2250             | Prebilled Liability  | Beginning Balance    |            |              |               | -17,453.32 |
|                  | JE 00005743          | Alloc Pre-Billed Lia | 03/31/2009 | 4,362.32     |               |            |
|                  | JE 00005744          | Recl Pre-Billed Liab | 03/31/2009 | 0.68         |               |            |
|                  |                      | Account Total        |            | 4,363.00     | 0.00          | 4,363.00   |
|                  |                      | Ending Balance       |            |              |               | -13,090.32 |
| 2550             | Capital Contribution | Beginning Balance    |            |              |               | -60.00     |
|                  |                      | Ending Balance       |            |              |               | -60.00     |
| 2690             | Reserve Funds        | Beginning Balance    |            |              |               | -15,187.13 |
|                  |                      | Sub Ledger Activity  |            |              | 88.33         |            |
|                  |                      | Account Total        |            | 0.00         | 88.33         | -88.33     |
|                  |                      | Ending Balance       |            |              |               | -15,275.46 |
| 2710             | Retained Earnings Op | Beginning Balance    |            |              |               | -14,871.17 |
|                  |                      | Ending Balance       |            |              |               | -14,871.17 |
| 3110             | Fee Income           | Beginning Balance    |            |              |               | -8,726.68  |
|                  | JE 00005743          | Alloc Pre-Billed Lia | 03/31/2009 |              | 4,362.32      |            |
|                  | JE 00005744          | Recl Pre-Billed Liab | 03/31/2009 |              | 0.68          |            |
|                  |                      | Account Total        |            | 0.00         | 4,363.00      | -4,363.00  |
|                  |                      | Ending Balance       |            |              |               | -13,089.68 |
| 3300             | Late Fee/NSF Charges | Beginning Balance    |            |              |               | -814.34    |

General Ledger  
 351 Holly Hills Estates  
 For Dates 03/01/2009 To 03/31/2009

For All Accounts

| Account | Type Ref #                        | Description          | Date       | Debit Amount | Credit Amount | Balance  |
|---------|-----------------------------------|----------------------|------------|--------------|---------------|----------|
|         |                                   | -----                |            |              |               |          |
|         |                                   | Ending Balance       |            |              |               | -814.34  |
| 3415    | Interest Income Operating         |                      |            |              |               |          |
|         |                                   | Beginning Balance    |            |              |               | -1.73    |
|         | JE 00005653                       | February interest    | 03/01/2009 |              | 2.64          |          |
|         |                                   | Account Total        |            | 0.00         | 2.64          | -2.64    |
|         |                                   | -----                |            |              |               |          |
|         |                                   | Ending Balance       |            |              |               | -4.37    |
| 3420    | Other Income                      |                      |            |              |               |          |
|         |                                   | Beginning Balance    |            |              |               | -405.00  |
|         |                                   | -----                |            |              |               |          |
|         |                                   | Ending Balance       |            |              |               | -405.00  |
| 3470    | Title Fee Pass-Thru               |                      |            |              |               |          |
|         |                                   | Beginning Balance    |            |              |               | 0.00     |
|         | RCP 00081755                      | RM Cash Proc Post    | 03/27/2009 |              | 125.00        |          |
|         | March Title Fees AVC 00033531     | The Management Group | 03/30/2009 | 125.00       |               |          |
|         |                                   | Account Total        |            | 125.00       | 125.00        | 0.00     |
|         |                                   | -----                |            |              |               |          |
|         |                                   | Ending Balance       |            |              |               | 0.00     |
| 4100    | Common Area Maintenance           |                      |            |              |               |          |
|         |                                   | Beginning Balance    |            |              |               | 270.50   |
|         |                                   | -----                |            |              |               |          |
|         |                                   | Ending Balance       |            |              |               | 270.50   |
| 4110    | Fences                            |                      |            |              |               |          |
|         |                                   | Beginning Balance    |            |              |               | 355.67   |
|         |                                   | -----                |            |              |               |          |
|         |                                   | Ending Balance       |            |              |               | 355.67   |
| 4160    | Landscape Maintenance             |                      |            |              |               |          |
|         |                                   | Beginning Balance    |            |              |               | 2,703.38 |
|         | March lscape maint. AVC 00032205  | Acer Landscape Maint | 03/03/2009 | 1,521.95     |               |          |
|         |                                   | Account Total        |            | 1,521.95     | 0.00          | 1,521.95 |
|         |                                   | -----                |            |              |               |          |
|         |                                   | Ending Balance       |            |              |               | 4,225.33 |
| 4187    | Sign Repair                       |                      |            |              |               |          |
|         |                                   | Beginning Balance    |            |              |               | 2,389.71 |
|         | repl.lighting/p.cell AVC 00033081 | Wire Nutz Electrical | 03/17/2009 | 486.90       |               |          |
|         |                                   | Account Total        |            | 486.90       | 0.00          | 486.90   |
|         |                                   | -----                |            |              |               |          |
|         |                                   | Ending Balance       |            |              |               | 2,876.61 |
| 4197    | Contingencies                     |                      |            |              |               |          |
|         |                                   | Beginning Balance    |            |              |               | 10.00    |
|         |                                   | -----                |            |              |               |          |
|         |                                   | Ending Balance       |            |              |               | 10.00    |
| 4550    | Management Fees                   |                      |            |              |               |          |
|         |                                   | Beginning Balance    |            |              |               | 2,530.00 |
|         | 351-Management Fee AVC 00032030   | The Management Group | 03/01/2009 | 1,265.00     |               |          |
|         | Feb services AVC 00032918         | The Management Group | 03/17/2009 | 85.00        |               |          |

General Ledger  
 351 Holly Hills Estates  
 For Dates 03/01/2009 To 03/31/2009

For All Accounts

| Account        | Type Ref #                 | Description       | Date                            | Debit Amount | Credit Amount | Balance  |
|----------------|----------------------------|-------------------|---------------------------------|--------------|---------------|----------|
| Account Total  |                            |                   |                                 | 1,350.00     | 0.00          | 1,350.00 |
| Ending Balance |                            |                   |                                 |              |               | 3,880.00 |
| 4625           | Insurance                  | Beginning Balance |                                 |              |               | 429.50   |
|                | 0460-8226-15               | AVC 00033096      | State Farm Insurance 03/18/2009 | 219.25       |               |          |
| Account Total  |                            |                   |                                 | 219.25       | 0.00          | 219.25   |
| Ending Balance |                            |                   |                                 |              |               | 648.75   |
| 4630           | Legal                      | Beginning Balance |                                 |              |               | 0.00     |
|                | pf-gen counsel work        | AVC 00032257      | Barker - Martin, PS 03/04/2009  | 405.00       |               |          |
| Account Total  |                            |                   |                                 | 405.00       | 0.00          | 405.00   |
| Ending Balance |                            |                   |                                 |              |               | 405.00   |
| 4633           | Tax Return Preparation     | Beginning Balance |                                 |              |               | 325.00   |
| Ending Balance |                            |                   |                                 |              |               | 325.00   |
| 4660           | Bank Charges               | Beginning Balance |                                 |              |               | 14.00    |
| Ending Balance |                            |                   |                                 |              |               | 14.00    |
| 4670           | Reserve Transfer           | Beginning Balance |                                 |              |               | 176.66   |
|                | 351-Reserve Transfer       | AVC 00032031      | Holly Hills Estates 03/01/2009  | 88.33        |               |          |
| Account Total  |                            |                   |                                 | 88.33        | 0.00          | 88.33    |
| Ending Balance |                            |                   |                                 |              |               | 264.99   |
| 4710           | Office Supplies            | Beginning Balance |                                 |              |               | 579.34   |
|                | reimbursement              | AVC 00032427      | Margaret Tweet 03/09/2009       | 33.26        |               |          |
|                | Feb services               | AVC 00032918      | The Management Group 03/17/2009 | 164.12       |               |          |
| Account Total  |                            |                   |                                 | 197.38       | 0.00          | 197.38   |
| Ending Balance |                            |                   |                                 |              |               | 776.72   |
| 4714           | Community Function Expense | Beginning Balance |                                 |              |               | 44.16    |
| Ending Balance |                            |                   |                                 |              |               | 44.16    |
| 4750           | Licenses and Fees          | Beginning Balance |                                 |              |               | 0.00     |
|                | photocopy-Art of Inc       | AVC 00033100      | SECRETARY OF STATE 03/18/2009   | 10.00        |               |          |
| Account Total  |                            |                   |                                 | 10.00        | 0.00          | 10.00    |
| Ending Balance |                            |                   |                                 |              |               | 10.00    |
| 4755           | Bad Debt Expense           | Beginning Balance |                                 |              |               | 0.00     |

General Ledger  
351 Holly Hills Estates  
For Dates 03/01/2009 To 03/31/2009

For All Accounts

| Account | Type Ref #               | Description        | Date          | Debit Amount | Credit Amount | Balance |
|---------|--------------------------|--------------------|---------------|--------------|---------------|---------|
|         | RCR 00079168             | RM Credits         | 03/03/2009    | 50.82        |               |         |
|         | JE 00005843              | Alloc Bad Debt Exp | 03/31/2009    |              | 50.82         |         |
|         |                          | Account Total      |               | 50.82        | 50.82         | 0.00    |
|         |                          | Ending Balance     |               |              |               | 0.00    |
| 4852    | Water                    | Beginning Balance  |               |              |               | 32.86   |
|         | 006170-000               | AVC 00033352       | City of Camas | 03/25/2009   | 17.20         |         |
|         | 006199-000               | AVC 00033353       | City of Camas | 03/25/2009   | 12.86         |         |
|         |                          | Account Total      |               | 30.06        | 0.00          | 30.06   |
|         |                          | Ending Balance     |               |              |               | 62.92   |
| 8099    | Interest Income Reserves | Beginning Balance  |               |              |               | -3.19   |
|         | JE 00005653              | February interest  | 03/01/2009    |              | 2.90          |         |
|         |                          | Account Total      |               | 0.00         | 2.90          | -2.90   |
|         |                          | Ending Balance     |               |              |               | -6.09   |
|         |                          | Entity Totals      |               | 16,599.88    | 16,599.88     | 0.00    |



# City of Camas

616 NE 4<sup>th</sup> Avenue  
Camas, WA 98607-2108  
(360) 834-2462 • www.ci.camass.wa.us

Customer Account:  
006170-000

Service Location:  
2715 NW 37TH AVE - IRR

Billing Date:  
03/19/09

Due Date:  
04/10/09

|||||  
HOLLY HILLS HOMEOWNERS  
C/O MANAGEMENT GROUP  
15350 SW SEQUOIA PKWY STE 200  
PORTLAND OR 97224-7173

MAR 24 2009

| Consumption History |            |     |
|---------------------|------------|-----|
| Date                | Meter Read | Use |
| 03/03/09            | 8520       | 0   |
| 12/31/08            | 8520       | 2   |
| 10/31/08            | 8518       | 68  |
| 09/02/08            | 8450       | 149 |
| 07/01/08            | 8301       | 30  |
| 05/02/08            | 8271       | 0   |
| 03/04/08            | 8271       | 0   |

|         |            |            |        |
|---------|------------|------------|--------|
| Service | From:      | To:        | Amount |
|         | 01/16/2009 | 03/15/2009 |        |

|                  |              |
|------------------|--------------|
| Previous Balance | 20.00        |
| Payments         | -20.00       |
| Past due         | 0.00         |
| Adjustments      | 0.00         |
| Balance Forward  | 0.00         |
| Water            | 17.20        |
| Base Fee         | 17.20        |
| <b>Total Due</b> | <b>17.20</b> |

APPROVED  
Date 3-24-09 Entry 351  
Mgr panw GL 4852

PAID  
MAR 25 2009

Effective with the March 2009 billing, the minimum penalty fee assessed to delinquent accounts will increase from \$12 to \$14. Delinquent accounts are assessed 5% of the balance or the minimum fee, whichever is greater.



# City of Camas

616 NE 4<sup>th</sup> Avenue  
Camas, WA 98607-2108  
(360) 834-2462 • www.ci.camass.wa.us

Customer Account:  
006199-000

Service Location:  
3440 NW DAHLIA DR - IRR

Billing Date:  
03/19/09

Due Date:  
04/10/09

|||||  
HOLLY HILLS HOMEOWNERS ASSOC  
C/O MANAGEMENT GROUP  
15350 SW SEQUOIA PKWY STE 200  
PORTLAND OR 97224-7173

MAR 24 2009

| Consumption History |            |     |
|---------------------|------------|-----|
| Date                | Meter Read | Use |
| 03/03/09            | 1534       | 0   |
| 12/31/08            | 1534       | 0   |
| 10/31/08            | 1534       | 26  |
| 09/02/08            | 1508       | 64  |
| 07/01/08            | 1444       | 29  |
| 05/02/08            | 1415       | 4   |
| 03/04/08            | 1411       | 12  |

| Service | From:      | To:        | Amount |
|---------|------------|------------|--------|
|         | 01/16/2009 | 03/15/2009 |        |

|                  |              |
|------------------|--------------|
| Previous Balance | 12.86        |
| Payments         | -12.86       |
| Past due         | 0.00         |
| Adjustments      | 0.00         |
| Balance Forward  | 0.00         |
| Water            |              |
| Base Fee         | 12.86        |
| <b>Total Due</b> | <b>12.86</b> |

POSTED

PAID

MAR 25 2009

3-24-09  
pamw

351  
4852

Effective with the March 2009 billing, the minimum penalty fee assessed to delinquent accounts will increase from \$12 to \$14. Delinquent accounts are assessed 5% of the balance or the minimum fee, whichever is greater.



**BARKER · MARTIN, P.S.**  
 CONSTRUCTION DEFECT AND HOMEOWNER  
 ASSOCIATION ATTORNEYS  
 719 SECOND AVENUE, SUITE 1200  
 SEATTLE, WA 98104-1749  
 PH: (206) 381-9806  
 WWW.BARKERMARTIN.COM

FEB 17 2009

Holly Hills Neighborhood Assoc  
 The Management Group  
 c/o Pam Wathen  
 15350 SW Sequoia Parkway, Ste 200  
 Portland OR 97224

POSTED

APPROVED

Date 2-25-09 Entry 351  
 Vgr pamw G/L 4630

February 13, 2009

Invoice #: 5673  
 Account No.: 89457  
 In Reference To: General Counsel Work

PAID  
 MAR 06 2009

**Professional Services:**

|           |  | <u>Hrs/Rate</u> | <u>Amount</u> |
|-----------|--|-----------------|---------------|
| 1/14/2009 | EJT Review Phase 2 Declaration and other governing documents with association ledgers and notices to assess enforceability re: Ellsworth matter; prepare transmittal and deliver collection matter to Smith & Greaves pursuant to CSP [flat fee earned]. | 1.00            | \$135.00      |
|           | EJT Review Phase 2 Declaration and other governing documents with association ledgers and notices to assess enforceability re: Grogan matter; prepare transmittal and deliver collection matter to Smith & Greaves pursuant to CSP [flat fee earned].    | 1.00            | \$135.00      |
|           | EJT Review Phase 3 Declaration and other governing documents with association ledgers and notices to assess enforceability re: Platt matter; prepare transmittal and deliver collection matter to Smith & Greaves pursuant to CSP [flat fee earned].     | 1.00            | \$135.00      |

Holly Hills Neighborhood Assoc

Page 2

|                                     | <u>Hours</u> | <u>Amount</u>   |
|-------------------------------------|--------------|-----------------|
| For professional services rendered: | 3.00         | \$405.00        |
| <b>Balance due:</b>                 |              | <b>\$405.00</b> |

**PLEASE MAKE CHECKS PAYABLE TO BARKER MARTIN, P.S.**

**TIN# 16-1712875**

Acer Landscaping Inc  
 P O Box 1375  
 Brush Prairie, Wa 98606

MAR 02 2009 **Invoice**  
 Invoice Number:  
 2516

Invoice Date:  
 2/27/09

Voice: 360 687-0977  
 Fax:

Page:  
 1

**Sold To:**

TMG  
 15350 SW Sequoia Parkway,  
 Suite 200  
 Portland, OR 97224 *40 Pam Wathen*

APPROVED

*Date 2-3-09 Entity 351*

*Vigi panw G/L 4160*

PAID

MAR 06 2009

Customer ID:TMG

|  |                      |  |                 |
|--|----------------------|--|-----------------|
|  | <b>Payment Terms</b> |  | <b>Due Date</b> |
|  | Net 30 Days          |  | 3/29/09         |

POSTED

| Description   | Amount   |
|---|----------|
| Landscape maintnenace for March 2009 for Holly Hills estate. Monthly cost covers extras as stated below   | 1,406.61 |
| Add ons approved during Feb 5th board meeting   |          |
| Non-irrigated strips-Dahlia extra cuttings-----one time \$ 175.00   |          |
| 31st & Dahlia extra cutting-\$ 75.00 South side park entrance & rock wall 34th Circle 3 time @ 50.00 ± \$ 150.00  |          |
| Near retention pond on 29th cut to fence 2X 35.00 = \$ 70.00  |          |
| added mowing top of 35th circle briar control of common areas   |          |
| empty lot behind 3335 Dahlia 2X 200.00 = \$ 400.00  |          |
| 31st Ave. lot between 2803 & 2847 3X 25.00 = 75.00  |          |
| Add on approved during Sept 25 2008 meeting for 2009 contract 4th creek cut, both sides from Endicott up diagonal path from 38th to club 3 cuts = 150.00 Add less steep path behind park, mow & trim 3 X 100.00 = \$ 300.00 |          |
| Footnote* September 08 correction deducted from this monthly cost is 268.00.  |          |
| July 08 correction from this monthly cost is 388.00 Sales tax deduction \$53  |          |
| With credited Sept & July's overbilling and credited sales tax the new monthly contract with approved extras is 1,406.61 before sales tax.  |          |

Subtotal Continued  
 Sales Tax Continued  
 Total Invoice Amount Continued

*Due 1,521.95*

Acer Landscaping Inc  
P O Box 1375  
Brush Prairie, Wa 98606

**Invoice**  
Invoice Number:  
2516

Invoice Date:  
2/27/09

Voice: 360 687-0977  
Fax:

Page:  
2

**Sold To:**

TMG  
15350 SW Sequoia Parkway,  
Suite 200  
Portland, OR 97224

Customer ID: TMG

| Payment Terms | Due Date |
|---------------|----------|
| Net 30 Days   | 3/29/09  |

| Description                                  | Amount |
|--|--------|
| Thank You.                                   |        |
| <i>Total Due for March 2009<br/>1,521.95</i> |        |

Subtotal 1,406.61  
Sales Tax 115.34  
Total Invoice Amount 1,521.95

APPROVED

date 3-5-09 Entity 351

gr psmw G/L 4710

MAR 04 2009

~~Handwritten scribble~~



**LAZERQUICK**  
COPIES

**CASH RECEIPT**

DATE 2/26/09

#615  
2100 A SE 164th Ave. Suite 103  
Vancouver, WA 98684-4652  
(360) 892-2094

- Self-Serve Copies
- High-Speed Copies
- High Quality Quick Printing
- Computer Print Services
- Bindery Services
- Other

| QUANTITY | DESCRIPTION            | PRICE |
|----------|------------------------|-------|
| 235      | S/S B/W Copiers @ .084 | 11.75 |
|          | SubTotal               | 9.10  |
|          | Sales Tax              | 12.71 |
|          | TOTAL                  | 21.81 |

METER READING  
END \_\_\_\_\_  
BEGIN \_\_\_\_\_  
TOTAL \_\_\_\_\_ BY *me*

Inland Ink-Jet™  
Columbia Tech Ctr  
(360) 253-7000

02/26/2009 2:54PM 03  
000000#2984 James

REMAN 11 \$18.99  
MDSE ST \$18.99  
TAX-1 \$1.56

ITEMS 10  
CASH \$20.55

30 DAY RETURN POLICY  
AT PLACE OF PURCHASE  
RECEIPT REQUIRED

~~At~~ supplies

PAID  
MAR 12 2009

approved by President

secretary Feb. 26. 2009

*Jan J. K.*

Please reimburse \$33.26 for copy costs. Thank-you  
for Holly Hills H&A

Margaret S Tweet  
2715 NW 34th Cir  
Camas WA 98607

# Holly Hills Homeowners Association

c/o The Management Group, Inc.

15350 SW Sequoia Parkway, Suite 200  
Portland, OR 97224  
Phone (503) 598-0552  
Fax (503) 598-0554

7710 NE Vancouver Mall Drive  
Vancouver, WA 98662  
Phone (888) 485-9676

POSTED

March 18 2009

Re: UBI number: 601773219

Request one (1) photo copy of the Articles of Incorporation for Holly Hills Estates HOA,  
Camas, WA

Photo copy cost: \$10.00

Made Payable to:  
Washington Secretary of State

Legislative Building  
PO Box 40234  
OLYMPIA WA 98504-0220

Please mail photo copy to:

The Management Group, Inc  
15250 SW Sequoia Pkwy. Suite #200  
Portland, OR 97224

PAID

MAR 19 2009

APPROVED:

ite 3-18-09 Entity 4750

at pamw G/L 351



STATE FARM INSURANCE COMPANIES®

STATE FARM PAYMENT PLAN

PO Box 2746  
Jacksonville FL 32232-2746

MAR 17 2009

AT1 0460-8226-15 95AC-F477 37

006161  
HOLLY HILLS ESTATES HOA  
C/O THE MGMT GROUP  
7710 NE VANCOUVER MALL DR  
VANCOUVER WA 98662-6485

\*\* POLICIES ON ACCOUNT \*\*

CONDOMINIUM ASSOCIATION  
98-E3-6756-0  
NW DAHLIA DR & NW 29TH AVE

POSTED

213.25

CURRENT INSTALLMENT

\$213.25

NOTICE OF PAYMENT DUE

|                 |                        |
|-----------------|------------------------|
| ACCOUNT NUMBER  | 0460-8226-15           |
| Monthly Account |                        |
| DATE DUE        | PLEASE PAY THIS AMOUNT |
| MAR 27, 2009    | \$219.25               |

\*\* BILLING SUMMARY \*\*

|                                     |                 |
|-------------------------------------|-----------------|
| Last Amount Billed                  | \$216.25        |
| Last Amount Paid<br>MAR 5, 2009     | -213.25         |
| Difference                          | 3.00            |
| Current Installment                 | 213.25          |
| Service Charge                      | 3.00            |
| Total Amount Due<br>By MAR 27, 2009 | <u>\$219.25</u> |

Changes completed after 3-11-09 will appear on the next notice.

We appreciate the way you consistently pay your account.

APPROVED

Date 3-18-09 Entry 351  
Mgr pbmw GA 4625

PAID

MAR 19 2009

Thanks for letting us serve you...

57 4624 2840

Agent  
telephone Rich Ranf Ins Agency Inc  
503-227-1595

Prepared Date MAR 11 2009

The Management Group, Inc.

7710-A NE Vancouver Mall Drive  
 Vancouver, WA 98662

# Invoice

|           |           |
|-----------|-----------|
| Date      | Invoice # |
| 2/28/2009 | 36560     |

|                         |
|-------------------------|
| Bill To                 |
| Holly Hills Estates HOA |

MAR 11 2009

POSTED

|              |                |         |
|--------------|----------------|---------|
| P.O. No.     | Terms          | Project |
| Feb services | Due on receipt |         |

| Quantity | Description                    | Rate  | Amount |
|----------|--------------------------------|-------|--------|
|          | Consulting-assn meetings       | 85.00 | 85.00  |
|          | Assoc. file storage fees       | 1.50  | 1.50   |
|          | Associations - faxed documents | 8.50  | 8.50   |
|          | Monthly Supply Charges         | 18.00 | 18.00  |
|          | Monthly Copy Charges           | 92.25 | 92.25  |
|          | Monthly Postage Use            | 43.87 | 43.87  |

PAID  
MAR 19 2009

4550 - 85.00  
4710 - 164.12

APPROVED

Property: 351

Posted by: \_\_\_\_\_ Approved by: pamu

Date Approved: 3-12-09

GL# 4550, 4710

|  |              |          |
|--|--------------|----------|
|  | <b>Total</b> | \$249.12 |
|--|--------------|----------|



Holly Hills HOA

**Wire Nutz Electrical Services, LLC**

14300 NE 20<sup>th</sup> Avenue | Suite D102 - 312

Vancouver, WA 98686

Phone: (360) 609-2714

Fax: (360) 896-3955

WA License # WIRENNE931OP

Licensed, Bonded, & fully Insured



Date 2/3 HAHA Contact \_\_\_\_\_

Name Lana Phone 1-41-5/13

Address 300 1st St

City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

POSTED

| QUANTITY | DESCRIPTION | PRICE    | AMOUNT |
|----------|-------------|----------|--------|
| 1        |             |          |        |
| 2        |             |          |        |
| 3        |             |          |        |
| 4        |             |          |        |
| 5        |             |          |        |
| 6        |             |          |        |
| 7        |             |          |        |
| 8        |             |          |        |
| 9        |             |          |        |
| 10       |             |          |        |
| 11       |             |          |        |
| 12       |             |          |        |
| 13       |             |          |        |
| 14       |             |          |        |
| 15       |             |          |        |
|          |             | SUBTOTAL | 450    |
|          |             | TAX      | 36.90  |
|          |             | TOTAL    | 486.90 |

Check # \_\_\_\_\_ Cash  On Acct.

The described property has been received and after having examined the work done and materials furnished, both the work and material has been found to be satisfactory.

Received by: [Signature] \$486.90

Please remit payment from this invoice. Terms: Net 10 Days. "THANK YOU"

Our Guarantee: \_\_\_\_\_ 1 Year Warranty \_\_\_\_\_ No Guarantee \_\_\_\_\_ Estimate Only

We guarantee all labor, materials and merchandise for 1 year from the date of purchase or time of installation. Deliberate destruction, abuse, improper use or malfunction from natural causes or structural change won't be covered under these warranties. Upon presentation of invoice or proof of purchase, our company will repair or replace in part or in whole (at our discretion) any service or merchandise purchase to its proper operating condition.

PAID

MAR 19 2009

Date 3-17-09 Entity 351

Mgr pamu G/L 4187