



Holly Hills Estates Homeowners' Association

05/31/2009

Included Reports

Copies

Balance Sheet	1
Operating Stmt of Revenues/Expenses	1
Replacemt Fund - Stmt of Revenue/Expense	1
Sched of Chgs in Replacemt Fund Balances	1
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GL Investment Listing	1

Reviewed by: 

Date: 6/16/09



%The Management Group, Inc.
 7710 NE Vancouver Mall Drive
 Vancouver WA 98662

	Operating Fund	Replacement Fund	Total
ASSETS			
CURRENT ASSETS			
1110 Cash (Operating)	544.90	0.00	544.90
1116 Money Market (Excess Operating)	12,958.65	0.00	12,958.65
1120 Dues Receivable	16,502.68	0.00	16,502.68
1123 Allowance for Doubtful Accounts	(270.85)	0.00	(270.85)
TOTAL CURRENT ASSETS	29,735.38	0.00	29,735.38
CAPITAL REPLACEMENTS			
1140 Money Market	0.00	15,376.38	15,376.38
1182 Receivable From Operating	0.00	88.33	88.33
TOTAL CAPITAL REPLACEMENTS	0.00	15,464.71	15,464.71
TOTAL ASSETS	29,735.38	15,464.71	45,200.09
LIABILITIES & CAPITAL			
LIABILITIES			
2240 Accounts Payable	2,983.48	0.00	2,983.48
2243 Prepaid Dues	662.52	0.00	662.52
2250 Prebilled Liability	4,363.66	0.00	4,363.66
TOTAL LIABILITIES	8,009.66	0.00	8,009.66
CAPITAL			
2550 Capital Contribution	60.00	0.00	60.00
Retained Earnings	19,871.17	0.00	19,871.17
Current Earnings	1,794.55	0.00	1,794.55
Reserve Funds	0.00	15,464.71	15,464.71
TOTAL CAPITAL	21,725.72	15,464.71	37,190.43
TOTAL LIABILITIES & CAPITAL	29,735.38	15,464.71	45,200.09

	Current Actual	Current Budget	Current Variance		YTD Actual	YTD Budget	YTD Variance	Annual Budget
REVENUE								
	4,363.66	4,363	0.66	3110	21,816.34	21,815	1.34	52,360
	0.00	0	0.00	3300	814.34	0	814.34	0
	2.66	0	2.66	3415	9.85	0	9.85	0
	0.00	0	0.00	3420	180.00	0	180.00	0
	4,366.32	4,363	3.32		22,820.53	21,815	1,005.53	52,360
EXPENSES								
GROUND'S MAINT/REPAIRS								
	0.00	83	83.00	4100	283.96	415	131.04	1,000
	0.00	42	42.00	4110	355.67	210	(145.67)	500
	1,521.95	1,375	(146.95)	4160	7,269.23	6,875	(394.23)	16,500
	108.20	167	58.80	4165	204.32	835	630.68	2,000
	0.00	83	83.00	4175	0.00	415	415.00	1,000
	0.00	42	42.00	4183	0.00	210	210.00	500
	0.00	21	21.00	4185	0.00	105	105.00	250
	0.00	42	42.00	4187	2,876.61	210	(2,666.61)	500
	0.00	17	17.00	4197	10.00	85	75.00	200
	1,630.15	1,872	241.85		10,999.79	9,360	(1,639.79)	22,450
OPERATING EXPENSES								
	1,265.00	1,333	68.00	4550	6,410.00	6,665	255.00	16,000
	216.25	217	0.75	4625	1,081.25	1,085	3.75	2,600
	0.00	125	125.00	4630	405.00	625	220.00	1,500
	0.00	358	358.00	4631	0.00	1,790	1,790.00	4,300
	0.00	0	0.00	4633	325.00	0	(325.00)	0
	8.00	0	(8.00)	4660	30.00	0	(30.00)	0
	88.33	88	(0.33)	4670	441.65	440	(1.65)	1,060
	31.60	125	93.40	4710	834.99	625	(209.99)	1,500
	0.00	21	21.00	4711	0.00	105	105.00	250
	0.00	17	17.00	4714	44.16	85	40.84	200
	0.00	0	0.00	4750	10.00	0	(10.00)	0
	54.17	54	(0.17)		321.67	270	(51.67)	650

	Current Actual	Current Budget	Current Variance		YTD Actual	YTD Budget	YTD Variance	Annual Budget
	0.00	5	5.00	4830 Electricity	0.00	25	25.00	60
	59.55	83	23.45	4852 Water	122.47	415	292.53	1,000
	0.00	4	4.00	4860 Trash Removal	0.00	20	20.00	50
	<u>1,722.90</u>	<u>2,430</u>	<u>707.10</u>	TOTAL OPERATING EXPENSES	<u>10,026.19</u>	<u>12,150</u>	<u>2,123.81</u>	<u>29,170</u>
	<u>3,353.05</u>	<u>4,302</u>	<u>948.95</u>	TOTAL EXPENSES	<u>21,025.98</u>	<u>21,510</u>	<u>484.02</u>	<u>51,620</u>
	<u>1,013.27</u>	<u>61</u>	<u>952.27</u>	EXCESS OF REVENUES OVER EXPENSES	<u>1,794.55</u>	<u>305</u>	<u>1,489.55</u>	<u>740</u>
				(EXPENSES OVER REVENUES)				

	Beginning Balance	Add/Chgs to Fund	Ending Balance
CAPITAL REPLACEMENT FUNDS			
Reserve Funds General Reserve	15,363.79	88.33	15,452.12
Reserve Funds Receivable From Oper	0.00	(88.33)	(88.33)
Reserve Funds Interest Earned	9.36	3.23	12.59
TOTAL FUNDS	15,373.15	3.23	15,376.38

GL Dates 01/01/1901 to 05/31/2009

Vch #	Typ	Invoice	GL Date	PO #	Ent	Account	Invoice Amt	Amount Paid	Balance
Hold	Inv	Date	Due Date	PO Date	Term	Disc Date	Discount	Disc Taken	

B-HHHA Holly Hills Estates Home Terms: 30

00035278	R	RV0000008400	05/01/2009			2240	Accounts Paya	88.33	0.00	88.33
no		05/01/2009	05/01/2009		30	04/01/2009	351-Reserve Transfer	0.00	0.00	
		351	Holly Hills Estates			4670	Reserve Transfer	88.33	0.00	88.33

Vendor Totals

								88.33	0.00	88.33
									0.00	

TMG-M The Management Group, In Terms: UR

00035277	R	RV0000008300	05/01/2009			2240	Accounts Paya	1,265.00	0.00	1,265.00
no		05/01/2009	05/01/2009		UR	05/01/2009	351-Management Fee	0.00	0.00	
		351	Holly Hills Estates			4550	Management Fees	1,265.00	0.00	1,265.00

Vendor Totals

								1,265.00	0.00	1,265.00
									0.00	

X-ACER Acer Landscape Maint Inc Terms: 30

00035364	R	2564	05/07/2009			2240	Accounts Paya	1,630.15	0.00	1,630.15
no		04/30/2009	05/30/2009		30	04/30/2009	May landscape maint.	0.00	0.00	
		351	Holly Hills Estates			4160	Landscape Maint.	1,521.95	0.00	1,521.95
		351	Holly Hills Estates			4165	Landscape Improv	108.20	0.00	108.20

Vendor Totals

								1,630.15	0.00	1,630.15
									0.00	

Grand Total: 2,983.48

351 Holly Hills Estates

05/31/2009

GL Account	Description	Subaccount	Contact	Amount	Rate	Maturity	Investment Code	Investment Date	Notice Date
				Phone		Account	Type	Account	Balance
1115	Savings (Excess Op.)			0.00			OMM Oper. Money Market		
	US Bank Excess Operating		Commercial Customer Serv	(800) 400-4886		1-535-9519-6566	MM		0.00
1116	Money Market (Ex Op)			11,783.28	0.65%		OMM Oper. Money Market		
	First Independent		1st Indy Customer Svc	(360) 699-4372		108-121-525	ExOp		12,958.65
1140	Money Market	1141 Money Market-1		14,431.25	0.65%		CMM Capital Money Market		
	First Independent		1st Indy Customer Svc	(360) 699-4372		1-800-001-141	MM		15,376.38

General Ledger
351 Holly Hills Estates
For Dates 05/01/2009 To 05/31/2009

For All Accounts

Table with columns: Account, Type Ref #, Description, Date, Debit Amount, Credit Amount, Balance. Rows include Cash (Operating), Money Market (Excess Operating), Dues Receivable, Allowance for Doubtful Accounts, Money Market, Receivable From Operating, and Accounts Payable.

General Ledger
351 Holly Hills Estates
For Dates 05/01/2009 To 05/31/2009

For All Accounts

Account	Type Ref #	Description	Date	Debit Amount	Credit Amount	Balance
006170-000	AVC 00036240	City of Camas	05/27/2009		17.88	
006199-000	AVC 00036241	City of Camas	05/27/2009		41.67	
Acct: 0460-8226-15	ACK 11351-001375	State Farm Insurance	05/28/2009	216.25		
April services	ACK 11351-001376	The Management Group	05/28/2009	31.60		
006170-000	ACK 11351-001377	City of Camas	05/28/2009	17.88		
006199-000	ACK 11351-001377	City of Camas	05/28/2009	41.67		
		Account Total		307.40	3,290.88	-2,983.48
		Ending Balance				-2,983.48
2243	Prepaid Dues					
		Beginning Balance				-644.12
	RCP 00086210	RM Cash Proc Post	05/19/2009		18.40	
		Account Total		0.00	18.40	-18.40
		Ending Balance				-662.52
2250	Prebilled Liability					
		Beginning Balance				-8,727.32
	JE 00006424	Adj Pre-Billed Liab	05/31/2009	4,363.66		
		Account Total		4,363.66	0.00	4,363.66
		Ending Balance				-4,363.66
2550	Capital Contribution					
		Beginning Balance				-60.00
		Ending Balance				-60.00
2690	Reserve Funds					
		Beginning Balance				-15,363.79
		Sub Ledger Activity			88.33	
		Account Total		0.00	88.33	-88.33
		Ending Balance				-15,452.12
2710	Retained Earnings Op					
		Beginning Balance				-19,871.17
		Ending Balance				-19,871.17
3110	Fee Income					
		Beginning Balance				-17,452.68
	JE 00006424	Adj Pre-Billed Liab	05/31/2009		4,363.66	
		Account Total		0.00	4,363.66	-4,363.66
		Ending Balance				-21,816.34
3300	Late Fee/NSF Charges					
		Beginning Balance				-814.34
		Ending Balance				-814.34
3415	Interest Income Operating					
		Beginning Balance				-7.19
	JE 00006339	April interest	05/01/2009		2.66	

General Ledger
351 Holly Hills Estates
For Dates 05/01/2009 To 05/31/2009

For All Accounts

Account	Type Ref #	Description	Date	Debit Amount	Credit Amount	Balance
		Account Total		0.00	2.66	-2.66
		Ending Balance				-9.85
3420		Other Income				
		Beginning Balance				-180.00
		Ending Balance				-180.00
4100		Common Area Maintenance				
		Beginning Balance				283.96
		Ending Balance				283.96
4110		Fences				
		Beginning Balance				355.67
		Ending Balance				355.67
4160		Landscape Maintenance				
		Beginning Balance				5,747.28
	May landscape maint. AVC 00035364	Acer Landscape Maint 05/07/2009		1,521.95		
		Account Total		1,521.95	0.00	1,521.95
		Ending Balance				7,269.23
4165		Landscape Improvements				
		Beginning Balance				96.12
	May landscape maint. AVC 00035364	Acer Landscape Maint 05/07/2009		108.20		
		Account Total		108.20	0.00	108.20
		Ending Balance				204.32
4187		Sign Repair				
		Beginning Balance				2,876.61
		Ending Balance				2,876.61
4197		Contingencies				
		Beginning Balance				10.00
		Ending Balance				10.00
4550		Management Fees				
		Beginning Balance				5,145.00
	351-Management Fee AVC 00035277	The Management Group 05/01/2009		1,265.00		
		Account Total		1,265.00	0.00	1,265.00
		Ending Balance				6,410.00
4625		Insurance				
		Beginning Balance				865.00
	Acct: 0460-8226-15 AVC 00036163	State Farm Insurance 05/26/2009		216.25		
		Account Total		216.25	0.00	216.25
		Ending Balance				1,081.25

General Ledger
351 Holly Hills Estates
For Dates 05/01/2009 To 05/31/2009

For All Accounts

Account	Type Ref #	Description	Date	Debit Amount	Credit Amount	Balance
4630	Legal	Beginning Balance				405.00
		Ending Balance				405.00
4633	Tax Return Preparation	Beginning Balance				325.00
		Ending Balance				325.00
4660	Bank Charges	Beginning Balance				22.00
	JBR 11351-030109	Bank Reconciliation	05/05/2009	8.00		
		Account Total		8.00	0.00	8.00
		Ending Balance				30.00
4670	Reserve Transfer	Beginning Balance				353.32
	351-Reserve Transfer AVC 00035278	Holly Hills Estates	05/01/2009	88.33		
		Account Total		88.33	0.00	88.33
		Ending Balance				441.65
4710	Office Supplies	Beginning Balance				803.39
	April services AVC 00036199	The Management Group	05/26/2009	31.60		
		Account Total		31.60	0.00	31.60
		Ending Balance				834.99
4714	Community Function Expense	Beginning Balance				44.16
		Ending Balance				44.16
4750	Licenses and Fees	Beginning Balance				10.00
		Ending Balance				10.00
4755	Bad Debt Expense	Beginning Balance				267.50
	JER 00002320	Allow for Doubt Alc	05/29/2009	54.17		
		Account Total		54.17	0.00	54.17
		Ending Balance				321.67
4852	Water	Beginning Balance				62.92
	006170-000 AVC 00036240	City of Camas	05/27/2009	17.88		
	006199-000 AVC 00036241	City of Camas	05/27/2009	41.67		
		Account Total		59.55	0.00	59.55
		Ending Balance				122.47
099	Interest Income Reserves	Beginning Balance				-9.36

General Ledger
351 Holly Hills Estates
For Dates 05/01/2009 To 05/31/2009

For All Accounts

Account	Type Ref #	Description	Date	Debit Amount	Credit Amount	Balance
	JE 00006339	April interest	05/01/2009		3.23	
		Account Total		0.00	3.23	-3.23
		Ending Balance				-12.59
		Entity Totals		8,301.73	8,301.73	0.00



STATE FARM INSURANCE COMPANIES®

STATE FARM PAYMENT PLAN

PO Box 2746
Jacksonville FL 32232-2746

AT1 0460-8226-15 95AC-F477 37

006133
HOLLY HILLS ESTATES HOA
C/O THE MGMT GROUP
7710 NE VANCOUVER MALL DR
VANCOUVER WA 98662-6485

MAY 19 2009

** POLICIES ON ACCOUNT **

CONDOMINIUM ASSOCIATION
98-E3-6756-0
NW DAHLIA DR & NW 29TH AVE 213.25

CURRENT INSTALLMENT \$213.25

NOTICE OF PAYMENT DUE

ACCOUNT NUMBER	0460-8226-15
Monthly Account	
DATE DUE	PLEASE PAY THIS AMOUNT
MAY 27, 2009	\$216.25

** BILLING SUMMARY **

Last Amount Billed	\$216.25
Last Amount Paid APR 27, 2009	-216.25
Difference	0.00
Current Installment	213.25
Service Charge	3.00
Total Amount Due By MAY 27, 2009	<u>\$216.25</u>

Changes completed after 5-11-09 will appear on the next notice.

We appreciate the way you consistently pay your account.



PAID

MAY 29 2009

5/22/09 35/
JB 4625

Thanks for letting us serve you...

57 4757 5484

Agent Rich Ranf Ins Agency Inc
Telephone 503-227-1595

Prepared Date MAY 11 2009

The Management Group, Inc.

7710-A NE Vancouver Mall Drive
Vancouver, WA 98662

Invoice

Date	Invoice #
4/30/2009	37402

Bill To
Holly Hills Estates HOA

MAY 15 2009

P.O. No.	Terms	Project
April services	Due on receipt	

Quantity	Description	Rate	Amount
	Monthly Supply Charges	3.50	3.50
	Associations - faxed documents	3.00	3.00
	Assoc. file storage fees	1.50	1.50
	Monthly Copy Charges	2.55	2.55
	Monthly Copy Charges - color	14.40	14.40
	Monthly Postage Use	6.65	6.65

POSTED

PAID

MAY 29 2009

APPROVED

Property: 351

Posted by: _____ Approved by: (Signature)

Date Approved: 5/26/09

GL# 4710

Total \$31.60



City of Camas

616 NE 4th Avenue
Camas, WA 98607-2108
(360) 834-2462 • www.ci.camass.wa.us

MAY 26 2009

Customer Account:
006170-000

Service Location:
2715 NW 37TH AVE - IRR

Billing Date:
05/21/09

Due Date:
06/10/09



HOLLY HILLS HOMEOWNERS
C/O MANAGEMENT GROUP
15350 SW SEQUOIA PKWY STE 200
PORTLAND OR 97224-7173

Consumption History		
Date	Meter Read	Use
05/05/09	8520	0
03/03/09	8520	0
12/31/08	8520	2
10/31/08	8518	68
09/02/08	8450	149
07/01/08	8301	30
05/02/08	8271	0

Service	From:	To:	Amount
	03/16/2009	05/15/2009	

Previous Balance	17.20
Payments	-17.20
Past due	0.00
Adjustments	0.00
Balance Forward	0.00
Water	17.88
Base Fee	17.88
Total Due	17.88

PAID
MAY 29 2009

POSTED

APPROVED
Date 5-26-09 Entry 351
Mgr pmw GA 4852

Effective with the March 2009 billing, the minimum penalty fee assessed to delinquent accounts increased from \$12 to \$14. Delinquent accounts are assessed 5% of the balance or the minimum fee, whichever is greater.



City of Camas

616 NE 4th Avenue
Camas, WA 98607-2108
(360) 834-2462 • www.ci.camass.wa.us

MAY 26 2009

Customer Account:
006199-000

Service Location:
3440 NW DAHLIA DR - IRR

Billing Date:
05/21/09

Due Date:
06/10/09

|||||
HOLLY HILLS HOMEOWNERS ASSOC
C/O MANAGEMENT GROUP
15350 SW SEQUOIA PKWY STE 200
PORTLAND OR 97224-7173

Consumption History		
Date	Meter Read	Use
05/05/09	1547	13
03/03/09	1534	0
12/31/08	1534	0
10/31/08	1534	26
09/02/08	1508	64
07/01/08	1444	29
05/02/08	1415	4

Service	From:	To:	Amount
	03/16/2009	05/15/2009	

Previous Balance		12.86
Payments		-12.86
Past due		0.00
Adjustments		0.00
Balance Forward		0.00
Water		32.11
Base Fee		13.00
Consumption	13 x 1.47	19.11
Garbage		9.56
Total Due		41.67

PAID

MAY 29 2009

POSTED

APPROVED

Date 5/26/09 351
Mgr. pmw G/L 4852

Effective with the March 2009 billing, the minimum penalty fee assessed to delinquent accounts increased from \$12 to \$14. Delinquent accounts are assessed 5% of the balance or the minimum fee, whichever is greater.