

Holly Hills Estates HOA
Balance Sheet
As of October 31, 2009

	<u>Oct 31, 09</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 HH Estates (Operating)	-1,087.68
1001 HH Estates (Reserves)	15,746.23
1002 HH Estates MMF (Excess)	8,972.22
1900 TMG HH (Operating)	<u>3,419.01</u>
Total Checking/Savings	<u>27,049.78</u>
Accounts Receivable	
11000 Dues Receivable	-302.10
Total Accounts Receivable	<u>-302.10</u>
Total Current Assets	<u>26,747.68</u>
Other Assets	
10300 Allowance for Bad Debt	-433.36
Total Other Assets	<u>-433.36</u>
TOTAL ASSETS	<u><u>26,314.32</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 Prebilled Liability	13,201.00
2105 Prebilled Dues	<u>141.48</u>
Total Other Current Liabilities	<u>13,342.48</u>
Total Current Liabilities	<u>13,342.48</u>
Total Liabilities	<u>13,342.48</u>
Equity	
3000 Owner Contribution	60.00
Opening Bal Equity	20,515.58
Net Income	<u>-7,603.74</u>
Total Equity	<u>12,971.84</u>
TOTAL LIABILITIES & EQUITY	<u><u>26,314.32</u></u>

**Holly Hills Estates HOA
 Profit & Loss YTD Comparison
 October 2009**

	Oct 09	Jan - Oct 09
Income		
4000 Income		
4011 Association Dues		
4012 Association Dues-Current	4,363.00	43,630.00
Total 4011 Association Dues	4,363.00	43,630.00
4701 Other Income		
4800 Late Fees	0.00	-7,535.70
4990 Interest Income	103.67	121.68
4999 Misc Income	102.00	741.85
Total 4701 Other Income	205.67	-6,672.17
Total 4000 Income	4,568.67	36,957.83
Uncategorized Income	110.00	110.00
Total Income	4,678.67	37,067.83
Expense		
5000 Expense		
5001 On-Site Expense		
5050 Administration		
5051 Supplies-Administration	0.00	1,606.94
5066 Bank Charges	0.00	58.00
5068 Licenses & Business Taxes	0.00	10.00
5070 Legal	623.50	1,834.50
5071 Accounting	0.00	325.00
5074 Other - Administration	15.95	193.12
5075 Bad Debt Expense	0.00	484.17
Total 5050 Administration	639.45	4,511.73
5100 Maintenance & Minor Repair		
5102 Supplies	352.28	352.28
Total 5100 Maintenance & Minor Repair	352.28	352.28
5150 Common Area Maintenance		
5152 Supplies	398.10	398.10
5162 CAM-Contract Services	0.00	647.42
Total 5150 Common Area Maintenance	398.10	1,045.52
5200 Landscaping		
5212 Contract Services	1,521.95	14,090.76
Total 5200 Landscaping	1,521.95	14,090.76
5700 Replacements/Major Repairs		
5720 Landscaping	2,719.93	3,880.00
5727 Signage	0.00	3,232.28
5732 Fences	1,791.36	1,791.36
Total 5700 Replacements/Major Repairs	4,511.29	8,903.64
Total 5001 On-Site Expense	7,423.07	28,903.93
5600 Utilities		
5601 Water and Sewer	0.00	282.78
5602 Electricity	0.00	83.59
5603 Refuse	26.92	40.38
Total 5600 Utilities	26.92	406.75
Total 5000 Expense	7,449.99	29,310.68

Holly Hills Estates HOA
Profit & Loss YTD Comparison
October 2009

	<u>Oct 09</u>	<u>Jan - Oct 09</u>
5900 General Expense		
5901 Property Management Fee	1,250.00	12,705.00
5908 Insurance	432.50	1,949.25
5949 Other	0.00	706.64
Total 5900 General Expense	<u>1,682.50</u>	<u>15,360.89</u>
Total Expense	<u>9,132.49</u>	<u>44,671.57</u>
Net Income	<u>-4,453.82</u>	<u>-7,603.74</u>

5908 - Insurance = Sept. and Oct. Payments

5920 - Landscaping = Drainage Masters
Past due bill

5902 - Supplies = Fence repair CAM
Supplies

Grant & Elcock, PLLC
 Attorneys and Counselors at Law
 1101 Broadway, Suite 250
 Vancouver, WA 98660

COPY

INVOICE

DATE 9/18/2009
INVOICE # 8950
TERMS Due on receipt
ATTORNEY DGG

BILL TO

Holly Hills Estates HOA
 c/o Eqwest, LLC
 PO Box 5079
 Vancouver, WA 98668-5079

REFERENCE

Estates HOA General Business

DATE	ITEM	DESCRIPTION	COST/TIME	RATE	AMOUNT
8/20/2009	DGG	Review two e-mails from Marie re fence issues; brief review of plat map and CC&R's re fences.	0.3	215.00	64.50
8/20/2009	DGG	Prepare for and attend inspection of fences and other facilities at Holly Hills Estates.	0.6	215.00	129.00
8/21/2009	DGG	Brief research as to fence by 2640 NW 38th Avenue and Holly Hills Estates.	0.2	215.00	43.00
8/27/2009	DGG	Prepare for and attend inspection of fences and other facilities at Holly Hills Estates.	0.6	215.00	129.00
9/1/2009	DGG	Review proposed Homeowners Association Management Agreement and comments from client; insert suggestions and comments into draft document and e-mail to client.	0.6	215.00	129.00
9/16/2009	DGG	Prepare Scope of Work for surveyor; revise Oak Ridge Lease Agreement; e-mail both to Marie.	0.6	215.00	129.00

5070
Legal

Thank you for the opportunity to be of service.
 Payments received after the statement date will appear on your next statement.
 Interest of 1% per month after 30 days will be added to past due amounts.
 Payments received, or funds transferred from our Trust Account and applied to your bill, will appear on your next statement.

Total \$623.50

PLEASE NOTE INVOICE NUMBER ON YOUR CHECK.

Payments/Credits \$0.00

Balance Due \$623.50

Phone # 360-694-8488 Fax # 360-694-8688

Sue Denfeld

From: MARIE PAGE [mapage200@msn.com]
Sent: Tuesday, October 20, 2009 10:14 AM
To: Gregory Denning; Suzanne Denfeld
Subject: WEb-site

COPY

Gregg and Sue,

Just FYI. Michael Rush has found us a new place to have our web-site. It is bluehost.com and we will be voting for the expenditure at the meeting Thursday night.

The cost is only \$6.95 per month and the normal \$15.95 per year for the domain registration.

Sue, Michael will be sending you an invoice for the \$15.95 he already paid out-of-pocket in September.

-Marie

2833 NW 29th Ave
Camas WA
98607

www.hollyhillshoa.com

62.5074

THE HOME DEPOT 4040
9300 SE 82ND AVENUE
PORTLAND, OR 97266 (503)7746342

SALE 4040 00009 24258 10/23/09
61 JCD8QN 11:26 AM

** DUPLICATE RECEIPT **
** NOT VALID FOR REFUND **

*Holly
Hills
materials*



208229 FENCE BRKT <A>		
44@0.57		25.08
097523380313 CEDAR S1S2E <A>		
5@12.85		64.25
604603004535 2X4-8 PT/CS <A>		
16@4.97		79.52
291590 1X6-8 SQ TOP <A>		
7@3.97		27.79
	SUBTOTAL	196.64
	SALES TAX	0.00
	TOTAL	\$196.64
XXXXXXXXXXXX3028	DEBIT	196.64
AUTH CODE 862306		

** DUPLICATE RECEIPT **
** NOT VALID FOR REFUND **

GUARANTEED LOW PRICES
LOOK FOR THOUSANDS OF
LOWER PRICES STOREWIDE

To: "s vic" <slunavic@yahoo.com>

Sandy, I don't think I have a copy of the Invoice for \$196.64. I hand gave Sue a copy of the Home Depot receipt for the extra materials that Jonathan needed, but I think it should be listed somewhere in his final invoice. I don't have time today to look through all the fence stuff today, but could look later to see if I made a copy of that receipt

Sue Denfeld

From: MARIE PAGE [mapage200@msn.com]
Sent: Thursday, October 08, 2009 10:20 AM
To: Suzanne Denfeld
Subject: Check for Jonathan

Sue,

The check we discussed yesterday for materials for the fence should be made out in the amount of \$398.10 to Sound Sketch. If you can drop it off to me, I can give it to him Saturday.

-Marie

10/8/2009

to the bid owing equals: \$1,791.36. This price reflects monies already paid and what the board approved for materials and labor.

Sound Sketch

COPY

Sound Sketch

Jonathan Varnell

265 W Dartmouth St.

Gladstone, OR 97027

Tel: 503-816-7409

Email: soundsketch@aol.com

COPY

5732
Approved - Marie

Customer: Name: Holly Hills Home Owners Ass. c/o
 Street: The Management Group
 City/State/zip: 15350 SW Sequoia Parkway #200
 Phone: Portland, OR 97224
 Email/fax/cell: _____

Hourly Rate: **\$30.00**
 Project: Repair fence

Date	Job Performed	Hours	Rate
10/22/2009	1 Fence repair, remove dryrot, replace boards, paint	9.5	\$30.00
10/23/2009	2 Fence repair, remove dryrot, replace boards, paint	13.5	\$30.00
10/27/2009	3 Fence repair, remove dryrot, replace boards, paint	17.5	\$30.00
10/28/2009	4 Fence repair, remove dryrot, replace boards, paint	20.5	\$30.00
10/29/2009	5 Fence repair, remove dryrot, replace boards, paint	18.5	\$30.00
10/30/2009	6 Fence repair, remove dryrot, replace boards, paint	4	\$30.00
	7	Total	83 \$
	8 Bid labor price plus changes (\$1,620.00 + \$360.00)	66	\$30.00
	9 Difference between actual hours worked & bid with changes		
	10 Labor paid to date		

Total Labor:

Date	Materials	Quantity	Price
10/22/2009	1 Fencing materials	**	**
10/23/2009	2 Additional fence materials	**	**
10/28/2009	3 2x4 pt rails, rail brackets	**	**
10/29/2009	4 8' fence trim	**	**
10/29/2009	5 2x4 pt rails	**	**
	6		
	7	Total	**
	8 Materials paid for to date	**	**
	9		
	10		

Total Materials:

**Note: The changed bid the board approved (Oct. 22) ended up being \$2294.00. The price to the right reflects problems encountered when the bottom trim boards were removed and dryrot discovered underneath and they couldn't be used. The total according .

Labor & Materials:

Sound Sketch

9/26/52

COPY

Total	
\$285.00	
\$405.00	
\$525.00	
\$615.00	\$ 1,830.00
\$555.00	
\$120.00	
\$2505.00	
\$1980.00	
\$ 525.00	
\$ (90.00)	
\$ 1,890.00	

Total	
\$306.00	
\$196.64	
\$39.67	
\$12.91	
\$16.13	
\$ 571.35	
\$ (502.64)	
\$ 68.71	
\$ 1,958.71	

COPY

September 14, 2009

To: Eqwest

RE: Park cost reimbursement

The board authorized up to \$250 to be used for an Eagle Scout project in the park in 2009 from the playground repair budget line item.

This is from the minutes of the June 3, 2009 meeting

"Eagle Scout Project-

Richard Farr attended meeting to discuss his son's eagle project with the Board. They propose redoing the two picnic tables in the park (sanding and re-varnishing) and cleaning the play structure. The Board authorizes the Farris to do this project, and approves supply expenditures needed such as finish, 30 second cleaner or other necessary supplies. The board designated that **playground repair budget** funds be used for supplies."

The enclosed receipts reflect these costs.

Please send reimbursement for this, total \$ 155.64 to

Richard and Jan Farr
2743 NW 34th Circle
Camas, WA 98607

Thank you.

Margaret Tweet
Landscape Committee

5102
CAM supplies

Hillary

Drainage Masters, LLC
PO Box 533, Ridgefield, WA 98642
(360) 887-1149/Toll Free (877)887-1149
WA. Contractor Lic. No. NWRAIDM044PZ
OR. Contractor Lic. No. (CCB#)126506

INVOICE	
Date	Invoice #
8/7/2009	2009-195

Bill To
Holly Hills Est HOA Margaret Tweet 2546 NW 29th Ave Camas, WA 98607

TERMS
Due on completion

DESCRIPTION

1) Construct new swale approx 300' x 4" x 1.25' in open space across back of lots 71-75 and lot 46A. Remove one tree. Create berm on downhill side with excavation material. Line swale with erosion mat.
Excavator
Jute Erosion Mat, 1.5 rolls (rolls come as 4' x 225')
8" Erosion Mat Pins, (220)
Subtotal \$2243.55

2) Clean inlet (catch basin), surround with rip-rap. Install ballast and rip-rap delta approx 3' x 5' at pipe outfall.
Rip-rap, 0.25 cy
Subtotal \$150.75

Jute erosion mat, 1 roll
8" Staples, 50
Seed, 10 lbs
Mulch, 10 lbs
Subtotal \$119.50

check w/ Marie

*approved by
Marie
10/28/09*

	\$2,513.80
tax (8.2%)	\$206.13
Payments/Credits	\$0.00
Balance Due	\$2,719.93

Invoice

Acer Landscaping Inc
P O Box 1375
Brush Prairie, Wa 98606

Invoice Number:
2684

Invoice Date:
9/30/09

Voice: 360 687-0977
Fax:

Page:
1

Sold To:

EQWEST LLC
PO Box 5079
Vancouver, WA 98668

ACCT PAYABLE

COPY

01-1705084

Customer ID: EQWEST LLC

ACERLL 9602

UBI 601-672525

	Payment Terms		Due Date
	Net 30 Days		10/30/09

Description	Amount
Landscape maintenance for October 2009 for Holly Hills Estates location Washougal, WA. Thank You. <i>5212</i>	1,406.61

Subtotal	1,406.61
Sales Tax	115.34
Total Invoice Amount	1,521.95



WASTE CONNECTIONS
VANCOUVER DISTRICT
9411 NE 94TH AVE
VANCOUVER WA 98662-2029
DISTRICT NO - 2010

ACCOUNT NO. 2010-1024432
INVOICE NO. 7758431
STATEMENT DATE 10/01/09
DUE DATE 10/31/09
BILLING PERIOD 09/01/09 - 10/31/09

COPY

HOLLY HILLS OWNERS ASSOCIATION
EQWEST LLC
PO BOX 5079
VANCOUVER WA 98668-5079

FOR ASSISTANCE
Office (360) 892-5370
Toll Free (866) 892-9269

INVOICE STATEMENT

Date	Description	Amount
	Previous Balance	\$ 13.46
08/25/09	Payment Thank You! 1403	\$ 13.46-
	Total Payments And Credits	\$ 13.46-
10/31/09	Service Location Holly Hills Homeowne Acct #1024432 Nw 94Th Cir, 2715 Yard Debris Svc-Bimthly 1 @ \$13.46 09/01/09-10/31/09 Current Charges And Fees	\$ 13.46
	Total Due	\$ 13.46

The only holidays your garbage and recycling drivers do not work are Thanksgiving, Christmas Day, and New Years Day. Please put your garbage and recycling out on the following day if your regular service day is on or after the holiday. Our drivers will work on Saturday these weeks to service our Friday customers.

Please remit to the address below and return your remit stub with your payment or look on the reverse side to learn about on-line bill pay.



WASTE CONNECTIONS
VANCOUVER DISTRICT
9411 NE 94TH AVE
VANCOUVER WA 98662-2029

ACCOUNT NO. 2010-1024432
INVOICE NO. 7758431
STATEMENT DATE 10/01/09
DUE DATE 10/31/09
PAY THIS AMOUNT 13.46

AV 01 027421 35203B 93 A**5DGT



HOLLY HILLS OWNERS ASSOCIATION
EQWEST LLC
PO BOX 5079
VANCOUVER WA 98668-5079

WRITE IN AMOUNT PAID \$

TO CHANGE ADDRESS
Check here and complete the information on the reverse side.

MAIL PAYMENT TO:
WASTE CONNECTIONS
VANCOUVER DISTRICT 2010
PO BOX 80248
LOS ANGELES CA 90060-0248

HH
5603



OCT X X 2009

2010 00000000000010244327 000000134607758431 1

\$ 26.92
2 Bills
2 Bills



WASTE CONNECTIONS
VANCOUVER DISTRICT
9411 NE 94TH AVE
VANCOUVER WA 98662-2029
DISTRICT NO - 2010

ACCOUNT NO. 2010-1045779
INVOICE NO. 7758695
STATEMENT DATE 10/01/09
DUE DATE 10/31/09
BILLING PERIOD 09/01/09 - 10/31/09

COPY

HOLLY HILLS HOMEOWNERS ASSOC
C/S EQUEST LLC
PO BOX 5079
VANCOUVER WA 98668-5079

FOR ASSISTANCE
Office (360) 892-5370
Toll Free (866) 892-9269

INVOICE STATEMENT

Date	Description	Amount
	Service Location	Holly Hills Homeowne
	Acct #1045779	Nw. 29Th Ave, 2520
10/31/09	Yard/Debris Svc-Blmthly 09/01/09-10/31/09	1 @ \$13.46
	Current Charges And Fees	\$ 13.46
	Total Due	\$ 13.46

The only holidays your garbage and recycling drivers do not work are Thanksgiving, Christmas Day, and New Years Day. Please put your garbage and recycling out on the following day if your regular service day is on or after the holiday. Our drivers will work on Saturday these weeks to service our Friday customers.

Please remit to the address below and return your remit stub with your payment or look on the reverse side to learn about on-line bill pay.

1 8



WASTE CONNECTIONS
VANCOUVER DISTRICT
9411 NE 94TH AVE
VANCOUVER WA 98662-2029

ACCOUNT NO. 2010-1045779
INVOICE NO. 7758695
STATEMENT DATE 10/01/09
DUE DATE 10/31/09
PAY THIS AMOUNT 13.46

AV 01 027553 35203B 94 A**5DGT



HOLLY HILLS HOMEOWNERS ASSOC
C/S EQUEST LLC
PO BOX 5079
VANCOUVER WA 98668-5079

HH
2003

WRITE IN AMOUNT PAID \$

TO CHANGE ADDRESS
Check here and complete the information on the reverse side.

MAIL PAYMENT TO:
WASTE CONNECTIONS
VANCOUVER DISTRICT 2010
PO BOX 60248
LOS ANGELES CA 90060-0248

OCT X X 2009



2010 00000000000010457793 000000134607758695 6