

**Holly Hills Estates HOA**  
**Balance Sheet**  
**As of November 30, 2009**

	<u>Nov 30, 09</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 HH Estates (Operating)	7,089.08
1001 HH Estates (Reserves)	15,746.23
1002 HH Estates MMF (Excess)	<u>2,972.22</u>
<b>Total Checking/Savings</b>	25,807.53
<b>Accounts Receivable</b>	
11000 Dues Receivable	<u>-375.50</u>
<b>Total Accounts Receivable</b>	<u>-375.50</u>
<b>Total Current Assets</b>	25,432.03
<b>Other Assets</b>	
10300 Allowance for Bad Debt	<u>-541.70</u>
<b>Total Other Assets</b>	<u>-541.70</u>
<b>TOTAL ASSETS</b>	<u><u>24,890.33</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 Accounts Payable	<u>-26.92</u>
<b>Total Accounts Payable</b>	-26.92
<b>Other Current Liabilities</b>	
2100 Prebilled Liability	8,838.00
2105 Prebilled Dues	<u>141.48</u>
<b>Total Other Current Liabilities</b>	<u>8,979.48</u>
<b>Total Current Liabilities</b>	<u>8,952.56</u>
<b>Total Liabilities</b>	8,952.56
<b>Equity</b>	
3000 Owner Contribution	1,101.55
Opening Bal Equity	20,515.58
Net Income	<u>-5,679.36</u>
<b>Total Equity</b>	<u>15,937.77</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>24,890.33</u></u>

**Holly Hills Estates HOA**  
**Profit & Loss YTD Comparison**  
 November 2009

	Nov 09	Jan - Nov 09
<b>Income</b>		
<b>4000 Income</b>		
<b>4011 Association Dues</b>		
4012 Association Dues-Current	4,363.00	47,993.00
<b>Total 4011 Association Dues</b>	4,363.00	47,993.00
<b>4701 Other Income</b>		
4800 Late Fees	0.00	-7,535.70
4990 Interest Income	0.00	121.68
4999 Misc Income	0.00	741.85
<b>Total 4701 Other Income</b>	0.00	-6,672.17
<b>Total 4000 Income</b>	4,363.00	41,320.83
Uncategorized Income	0.00	110.00
<b>Total Income</b>	4,363.00	41,430.83
<b>Expense</b>		
<b>5000 Expense</b>		
<b>5001 On-Site Expense</b>		
<b>5050 Administration</b>		
5051 Supplies-Administration	0.00	1,606.94
5065 Bank Charges	0.00	58.00
5068 Licenses & Business Taxes	0.00	10.00
5070 Legal	193.50	2,028.00
5071 Accounting	0.00	325.00
5074 Other - Administration	0.00	193.12
5075 Bad Debt Expense	108.34	592.51
<b>Total 5050 Administration</b>	301.84	4,813.57
<b>5100 Maintenance &amp; Minor Repair</b>		
5102 Supplies	0.00	352.28
<b>Total 5100 Maintenance &amp; Minor Repair</b>	0.00	352.28
<b>5150 Common Area Maintenance</b>		
5152 Supplies	0.00	398.10
5162 CAM-Contract Services	0.00	647.42
<b>Total 5150 Common Area Maintenance</b>	0.00	1,045.52
<b>5200 Landscaping</b>		
5212 Contract Services	1,522.01	15,612.77
<b>Total 5200 Landscaping</b>	1,522.01	15,612.77
<b>5700 Replacements/Major Repairs</b>		
5720 Landscaping	0.00	3,880.00
5727 Signage	0.00	3,232.28
5732 Fences	0.00	1,791.36
<b>Total 5700 Replacements/Major Repairs</b>	0.00	8,903.64
<b>Total 5001 On-Site Expense</b>	1,823.85	30,727.78
<b>5600 Utilities</b>		
5601 Water and Sewer	398.52	681.30
5602 Electricity	0.00	83.59
5603 Refuse	0.00	40.38
<b>Total 5600 Utilities</b>	398.52	805.27
<b>Total 5000 Expense</b>	2,222.37	31,533.05
<b>5900 General Expense</b>		
5901 Property Management Fee	0.00	12,705.00
5908 Insurance	216.25	2,165.50
5949 Other	0.00	706.64
<b>Total 5900 General Expense</b>	216.25	15,577.14

**Holly Hills Estates HOA**  
**Profit & Loss YTD Comparison**  
**November 2009**

	<u>Nov 09</u>	<u>Jan - Nov 09</u>
<b>Total Expense</b>	<u>2,438.62</u>	<u>47,110.19</u>
<b>Net Income</b>	<u><u>1,924.38</u></u>	<u><u>-5,679.36</u></u>



**City of Camas**  
 616 NE 4th Avenue  
 Camas, WA 98607-2108  
 (360) 834-2462 • www.ci.camass.wa.us

HOLLY HILLS HOMEOWNERS  
 15350 SW SEQUOIA PKWY STE 200  
 PORTLAND OR 97224-7173

# PAST DUE NOTICE

# COPY

Our records indicate there is an unpaid balance for utility service at this service location. Please pay the past due balance by the due date shown to avoid further penalties and a potential disconnection of water service. If you have already paid the amount due, please disregard this notice.

If you are a property owner and wish to extend your due date, please call before the date given on this notice to make payment arrangements.

Please see reverse side for additional information.

ACCOUNT INFORMATION	
ACCOUNT NUMBER:	006170-000
SERVICE ADDRESS:	2715 NW 37TH AVE - IRR
METER NUMBER:	97008941
BILLING DATE:	10/19/2009
DUE DATE:	11/06/2009

AMOUNT DUE	
PAST DUE AMOUNT:	256.20
PAST DUE CHARGE:	14.00
<b>TOTAL AMOUNT DUE BY 11/06/2009:</b>	<b>270.20</b>




PLEASE RETURN BOTTOM PORTION WITH YOUR PAYMENT AND MAKE YOUR CHECKS PAYABLE TO: CITY OF CAMAS



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 616 NE 4th Avenue  
 Camas, WA 98607-2108  
 (360) 834-2462 • www.ci.camass.wa.us

NOV 8 2009

AMOUNT DUE	
ACCOUNT NUMBER:	006170-000
<b>TOTAL AMOUNT DUE BY 11/06/2009:</b>	<b>270.20</b>





 or PAY ONLINE with your credit card  
[www.ci.camass.wa.us](http://www.ci.camass.wa.us)

AMOUNT ENCLOSED

\*\*AUTO\*\*MIXED AADC 930 8 MAAD 566618A19-A-1  
 1.550 1 MB 0.302

HOLLY HILLS HOMEOWNERS  
 15350 SW SEQUOIA PKWY STE 200  
 PORTLAND OR 97224-7173



  
 CITY OF CAMAS  
 PO BOX 8915  
 VANCOUVER WA 98668-8915

0061700000000270208



# INVOICE

**Grant & Elcock, PLLC**  
Attorneys and Counselors at Law  
1101 Broadway, Suite 250  
Vancouver, WA 98660

DATE 10/16/2009  
INVOICE # 9036  
TERMS Due on receipt  
ATTORNEY DGG

**BILL TO**

Holly Hills Estates HOA  
c/o Eqwest, LLC  
PO Box 5079  
Vancouver, WA 98668-5079

**REFERENCE**

Estates HOA General Business

COPY

DATE	ITEM	DESCRIPTION	COST/TIME	RATE	AMOUNT
9/21/2009	DGG	Review and respond to multiple e-mails from Fritz, Marie and surveyor.	0.3	215.00	64.50
9/22/2009	DGG	View property lines with surveyor.	0.6	215.00	129.00

Thank you for the opportunity to be of service.  
Payments received after the statement date will appear on your next statement.  
Interest of 1% per month after 30 days will be added to past due amounts.  
Payments received, or funds transferred from our Trust Account and applied to your bill, will appear on your next statement.

PLEASE NOTE INVOICE NUMBER ON YOUR CHECK.

**Total** \$193.50

Payments/Credits \$0.00

**Balance Due** \$193.50

Phone # 360-694-8488 Fax # 360-694-8688

Acer Landscaping Inc  
P O Box 1375  
Brush Prairie, Wa 98606

**Invoice**  
Invoice Number  
2708

Invoice Date:  
10/26/09

Voice: 360 687-0977  
Fax:

Page:  
1

Sold To:  
EQWEST LLC  
PO Box 5079 *acct payable*  
Vancouver, WA 98668

COPY

Customer ID: EQWEST LLC *e/o Sue Denfeld*

Payment Terms	Due Date
Net 30 Days	11/25/09

Description	Amount
Landscape maintenance for November 2009 Holly Hills Estates Federal ID # <u>91-1705084</u> Thank You.	1,406.66

*FOR Holly Hills Estates*

Subtotal	1,406.66
Sales Tax	115.35
<b>Total Invoice Amount</b>	<b>1,522.01</b>