

Holly Hills Board Workshop Minutes
December 1, 2010, 7:00pm
Camas Fire Station #42, 4321 NW Parker

Please refrain from interrupting others during the meeting. If you have an idea or solution for the board, please raise your hand. When the Chairperson recognizes you, please give your name and phone number and limit comments to those appropriate to the subject being discussed.

I. Call to Order

Niki called the meeting to order at 7:09

II. Landscaping RFP Decision

The board reviewed the proposals provided by 3 separate companies – Water Rite, Acer and A Cut Above.

A Cut Above had the lowest bid and had a favorable track record with the HOA and in providing services in the past to a Board Member The board member does not currently use them as a landscaping company.

Niki made a motion to accept the bid from A Cut Above for landscaping services. Marie seconded. The motion was passed..

III. Budget Review and Decision

Amy made a motion that we submit the budget, as proposed, to the homeowners for approval at the annual meeting with revenue and expenses of \$52,828. Marie seconded the motion. The motion passed.

Niki made a motion that we do a 1-time year-end transfer of \$3000 from the operating account (1000) to the reserve fund (1001). Marie seconded the motion and the motion passed.

IV. Proxy Resolution

Marie made a motion to approve resolution #2010-002 – Member Proxy Policy as amended. Amy seconded the motion. The motion passes.

V. Annual Meeting Document Review

- a. **Proxy:** A change was made to include a reference to the fact that homeowners can only vote if they are current on their HOA fees.
- b. **Audit Ballot:** A change was made to the wording to give more information on what the audit entails, based on a bid that was received from a local accounting firm.
- c. **Newsletter:** Discussed articles and information to be included.

VI. Adjournment

- Niki made a motion to adjourn at 8:57pm. Marie seconded, no one opposed, and the meeting was adjourned.